

**\*\* DRAFT \*\* AGENDA**  
**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND**  
**REGULAR MEETING**  
LOCATION: SWPRD Meeting Room, 5475 Maxwellton Rd, Langley WA  
DATE: March 8, 2011

7:00 PM – 7:30 PM    WORKSHOP

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7:30 PM – REGULAR MEETING CALL TO ORDER

1. Pledge of Allegiance

BUSINESS MEETING

1. Consent Agenda:
  - A. Vouchers: Vouchers Nos. \_\_\_\_\_ through \_\_\_\_\_ as signed today in the total amount of \$\_\_\_\_\_.
2. Approval of Minutes
  - A. Minutes on file: Minutes from the Regular Meeting of December 14, and Special Meetings of December 8, 2010 and February 23, 2011.
  - B. Clarification for Feb. 23, 2011 Special Meeting Minutes re: Consideration for Property Transfer
3. Proposed ByLaw Correction Notice: Article V Citation (RCW 42.32.010 now is RCW 42.30.080) to be updated by Resolution at April Meeting

PROJECT ACTION ISSUES (Part 1) - Staff Report, Public Comment, Commissioners' Discussion

1. Possession Beach Waterfront Park –
  - A. Uplands Property Surplus Sale: Review and Possible Action on Offer(s)

PUBLIC COMMENT – Including Items not on Agenda: Please limit comments to 5 minutes.

1. Uniquely South Whidbey Trade Fair: Management, Operations, Schedule and Funding Discussion, with Debbie Torget/Goosefoot
2. Applications for Funds
  - A. Celebrate America Port-a-Potty Sponsorship: S. Whidbey Assembly of God
  - B. Whidbey Island Writers Conference promotion: Whidbey Island Writers Assoc.
  - C. Whidbey Island Farm Tour brochures: Whidbey Farm Tour Steering Committee
  - D. Clinton "Future Search" Visioning & Planning Project
  - E. Langley Main Street Association start-up costs
  - F. Mayfest advertising: Clinton Progressive Assoc.
  - G. Choochokam Arts Festival promotion: Langley Chamber of Commerce
  - H. Historic Langley Sign Project: Langley Chamber of Commerce

FINANCIAL ACTION ISSUES - Staff Report, Public Comment, Commissioners' Discussion

1. January 2011 Financial Report (e-distributed on Feb. 17, 2011)

PROJECT ACTION ISSUES (Part 2) - Staff Report, Public Comment, Commissioners' Discussion

2. South Whidbey Harbor
  - A. Expansion Project:
    1. *Design & Permit Status Update:*

- Phase 1A:
  - Hydraulic Proj. Appvl: HPA **Approved** by WDFW 12/13/10, and follow-up HPA **submitted** for Temporary Breakwater Parking on 2/25/09
  - USACE Permitting for Impact Driving: BE Addendum for Impact Driving **submitted** 2/18/11
- Boarding Floats & Uplands
  - Permit Extension Request to USACE: Revised JARPA **submitted** 2/22/11
  - Master Permit Application submitted to Langley; 2/28/11 City response is to **re-approve** prior permits (incl SCUP, etc) through 12/29/11, with further 1-year extension **pre-approved**.
  - DOE Water Qual. Cert and CZM: Confirmation of Extension through 12.29/11 expected
  - HPA: Now being reviewed, with 30% grating requirement under consideration
- 2. *Property Issues*: No update
- 3. *Funding Issues*
  - BIG Application (Phase 1A): Status update if avail.
  - Port Security Grant (Phase 1A): Unofficial approval of Project List: Now for the details...
  - Boating Facilities Grant (Floats only): Project Review input from 2/24, Evaluation on Mar. \_\_\_
- 4. *Consortium Coordination*
  - InterLocal Agreement with ICFD #3: Meeting proposed w/ Fire Commis at April 8 Port Mtng.
  - InterLocal Agreement with Is. Co. Sheriff: Coordination in progress

## B. Harbor Operations

1. *Review of Harbor Utility Fees*: Discussion of Draft Revisions

## 3. Port Operations

- A. Maintenance & Operational Wrap-up: Shoreline Exemption submitted to County on 2/3/11, SEPA & Exemption docs submitted to City for joint review 3/2/11
- B. Humphrey Rd. Parking Lot: Draft Request for Qualifications & Proposals prepared for issuance
- C. Automated External Defibrillators provided by WGH / HRSA grant for Rural Access to Emerg. Devices
- D. SWHS Project: 30-gal cans to be placed at Harbor & Clinton dock for long-term bio-sampling

## 4. Commercial Kitchen at Fairgrounds, incl USDA Rural Business Enterprise Grant (RBEG)

- A. Continuing Communication with USDA: Application to be reviewed per input

## 5. New Project Opportunities

- A. Sustainable Economic Development and IPZ Issues (Tapert & Gordon)
  1. *Potential Langley-area 'Green' Business Park and "Impact Washington" possibilities*
  2. *Impact Washington: Proposed Workshop on March 29: Scope, goal & schedule discussion*
- B. Ferry/Commuter Issues (Gordon)
- C. Mukilteo Parking Issues (Gordon)
  1. *Parking Garage Concept*

## ACTIVITIES/INVOLVEMENT REPORTS

1. Economic Development Council (EDC): Tapert
2. Council of Governments (COG): Gordon
3. Skagit-Island Regional Transportation Policy Organization (RTPO): Gordon
4. Marine Resources Committee (MRC): Jerome
5. Washington Public Ports Association (WPPA): Jerome
  - A. Port Day in Olympia on March 14: Commissioner plans
6. Holmes Harbor Shellfish Protection District: Tapert
7. Training: Bidder Responsibility Workshop, FREE from AGC Educ. Fndn, SeaTac, 3/10/11 (Ed wait list)

## OLD BUSINESS

## NEW BUSINESS

ADJOURNMENT