

*****DRAFT*** AGENDA**
THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
REGULAR MEETING

LOCATION: SWPRD Meeting Room, 5475 Maxwellton Rd, Langley WA

DATE: July 12, 2011

7:00 PM – 7:30 PM WORKSHOP: Commission review of vouchers and recent correspondence

7:30 PM – REGULAR MEETING CALL TO ORDER

1. Pledge of Allegiance

BUSINESS MEETING

1. Consent Agenda:

A. Vouchers: Vouchers dated **July ____**, **2011**, as signed today in the amount of \$_____

2. Approval of Minutes

A. Minutes on file: Minutes from the Regular Meeting of May 10, and the Public Hearing for Comp Scheme Amendment of May 24, 2011.

FINANCIAL ACTION ISSUES - Staff Report, Public Comment, Commissioners' Discussion

1. May 2011 Financial Report (e-distributed on June 16, 2011)
2. Drafts for Review: Revised guidance for Applications for Funds and standard authorizing Resolution, per input from Al Hendricks

PUBLIC COMMENT – Including Items not on Agenda: Please limit comments to 5 minutes

PROJECT ACTION ISSUES - Staff Report, Public Comment, Commissioners' Discussion

1. Possession Beach Waterfront Park

A. Review of proposed lease from port attorney.

2. South Whidbey Harbor

A. Expansion Project:

1. *Status of Concept Design 266' + 133'*: Topic for Special Meeting, 7:00pm Wed. 7/20 at Port Ofc.
2. *SWH Expansion Permit Status*:
 - Hydraulic Proj. Appvl: HPA **approved** by WDFW (Issued 2/13/10, revised 3/8/11) and follow-up HPA for Temp. Breakwater Parking **approved** by WDFW (Issued 3/4/11, revision being coordinated by Joe/Geo).
 - USACE Permitting for Complete Expansion: JARPA **submitted** Aug, 2009. Review of Impact-driving underway per pending MM & MM Protection Plan from Geo (**submitted** 4/21/11). Review may take 6 to 24 months.
 - USACE Permitting for 266+133 via Programmatic BioAssessment: Possible approach to enable limited initial phase with < 20 piles, as coordinated by Joe Callaghan/GeoEngineers
3. *Boarding Floats & Uplands Design*: Proposal from Reid Middleton for design thru bid docs, (7/__/11)
4. *Boarding Floats & Uplands Permit Status*:
 - Permit Extension Request to USACE: Revised JARPA **submitted** 2/22/11; USFWS questions issued 6/3/11; Response **submitted** 6/9/11 by RM; Shannon now contesting request for new plans.
 - Master Permit Appl. to Langley; **Approved** thru 12/29/11, w/ 1-year extension **pre-approved**.

- DOE Water Qual. Cert & CZM: Valid through 12/29/11, with one-year extension *pre-approved*
- HPA: #122942-2 *approved* on 3/3/11, with 30% grating requirement.

5. *Property Issues*: No update

6. *Funding Issues*

- Port Security Grant (Phase 1A): Unofficial approval, but no schedule for actual action
- Boating Facilities Grant (Floats only): *Approved* for funding June 22!

7. *Consortium Coordination*

- InterLocal Agreement with ICFD #3: Waiting for FEMA
- InterLocal Agreement with Is. Co. Sheriff: Waiting for FEMA

B. Harbor Operations

1. *Electrical Refurb*: Underway
2. *Fee Schedule for 2012*: Initial review of staff proposal

3. Port Operations

A. Maintenance & Operational Wrap-up:

1. *City Ramp Cleaning*: Working with City to address winter-season cleaning

B. Humphrey Rd. Parking Lot:

1. *Port Operational Update*: Under way, running smoothly. So far, revenue exceeding expectations.
2. *Stair Replacement*: Repl. units deliv. w/ wrong bolt pattern. Rework & install underway, credit TBD.

C. Re-Districting Process: Update from Dane. Use SWSD sub-districts?

D. Septic System Inspections per Island Co: Clinton Beach TBD

E. Finance Manager: Dane resigning effective 8/9, plus on-going consulting as necessary (audit, etc)

5. New Project Opportunities

A. Sustainable Economic Development and IPZ Issues (Tapert & Gordon)

1. *Potential Langley-area 'Green' Business Park*

B. Mukilteo Parking Issues (Gordon)

ACTIVITIES/INVOLVEMENT REPORTS

1. Economic Development Council (EDC): Tapert
2. Council of Governments (COG): Gordon
3. Skagit-Island Regional Transportation Policy Organization (RTPO): Gordon
4. Marine Resources Committee (MRC): Jerome
5. Washington Public Ports Association (WPPA): Jerome
6. Holmes Harbor Shellfish Protection District: Tapert

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT