

*****DRAFT*** AGENDA**
THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
REGULAR MEETING

LOCATION: SWPRD Meeting Room, 5475 Maxwelton Rd, Langley WA

DATE: December 13, 2011

7:00 PM – 7:30 PM WORKSHOP: Commission review of vouchers and recent correspondence

7:30 PM REGULAR MEETING CALL TO ORDER

1. Pledge of Allegiance

BUSINESS MEETING

1. Consent Agenda:
 - A. Vouchers: Vouchers dated **December 2011** as signed Dec. 6-7 and today in the amount of \$_____.
2. Approval of Minutes
 - A. Minutes on file: Minutes from Regular Meetings of September 13 and _____, Special Meeting of September 27, Special Workshop with City on October 5, and Public Hearing on 2012 Preliminary Budget of October 11, 2011.

FINANCIAL ACTION ISSUES - Staff Report, Public Comment, Commissioners' Discussion

1. October 2011 Financial Report (distributed on November 21, 2011)

PUBLIC COMMENT – Items not on Agenda: Please limit comments to 5 minutes

PROJECT ACTION ISSUES - Staff Report, Public Comment, Commissioners' Discussion

1. Possession Beach Waterfront Park
 - A. Proposed Property Lease to AT&T: Negotiations on-going
2. South Whidbey Harbor
 - A. Phase 1: Breakwater Relocation and Boat Ramp Floats with Uplands & Utility Improvements
 1. *Design Status*: Reid-Middleton submittal of 90% Plans & Specs due by 12/20/11
 2. *Permit Status – Breakwater Relocation*
 - USACE Permitting: JARPA **submitted** 11/18/11 c/o Joe Callaghan/GeoEngr, with SPIF and Letter **Submitted** _____ to modify NWS-2007-1672
 - Hydraulic Proj. Appvl: HPA #122970-1 for Temp Storage Mitigation **approved** by WDFW (Issued 3/4/11, revis. TBD by Geo.), New HPA for Relocation to be issued pending new SEPA
 - City of Langley: JARPA **submitted** 11/21/11, New SEPA Checklist requested & being prepared for submittal _____.
 3. *Permit Status - Boarding Floats & Uplands*
 - Permit Extension Request to USACE: ESA Informal Consultation **issued/OK** on 10/4/11, Letter of Permission NWS-2005-396 **approved** 11/9/11, valid thru July 31, 2013.
 - Master Permit Appl. to Langley; **Approved** thru 12/29/11, w/ 1-year extension **pre-approved**.
 - DOE Water Qual. Cert & CZM: Valid through 12/29/11, with one-year extension **pre-approved**
 - HPA: #122942-2 **approved** on 3/3/11, with 30% grating requirement.
 4. *Property Issues*: No update

5. *Funding Issues*
 - Boating Facilities Grant (Floats only): Awarded, reimbursement schedule TBD
 - RCEDF Grant: ILA approved, but extended performance schedule to be submitted (Gordon)
 - Debt Financing: Bond rating processes
 - Port Security Grant: No update
 6. *Consortium Coordination*
 - InterLocal Agreement with ICFD #3: Waiting for FEMA
 - InterLocal Agreement with Is. Co. Sheriff: Waiting for FEMA
 - B. Phase 2 & Beyond: Complete Expansion Project
 1. *Planning*: Port Comp Scheme & Master Planning process with Langley TBD
 2. *Permit Status*:
 - Hydraulic Proj. Appvl: HPA #118222-2 **approved** by WDFW (Issued 2/13/10, rev. 3/8/11),
 - USACE Permitting for Complete Expansion: JARPA **submitted** Aug, 2009. Review of Impact-driving underway per MM & MM PP from Geo (**submitted** 4/21/11). ESA Review 6-24 mos.
 3. *Design Status*: On hold pending permit action and planning direction
 - C. Harbor Operations
 1. *Electrical Maintenance Project*: Whidbey Island Elec. contract signed 12/6/11, NTP for 12/14/11
 2. *2012 Ramp Cleaning Solicitation*: Results of 10:00am Bid Opening and Commission Direction
3. Port Operations
 - A. 2012 Landscape Maintenance Solicitation. Results of 10:00am Bid Opening and Commission Direction
 - B. Septic System Inspections per Island Co: Clinton Beach TBD
 - C. Surveillance / Port Security Project: Application in, EHP submitted 11/16/11
 4. New Project Opportunities
 - A. Sustainable Economic Development (Tapert & Gordon)
 1. *Potential Langley-area 'Green' Business Park*
 - B. Mukilteo Parking Issues (Gordon)
 1. Draft Negotiation Proposal for Mukilteo Site (Gordon)
 - ***EXECUTIVE SESSION (if necessary): Commission Discussion re: Purchase Negotiations***
 - C. Oak Harbor Opportunity for Nichols BBB: Commission discussion re: possible assistance
 - D. Saratoga Passage Walk-on Ferry Concept: Update (Ron)

ACTIVITIES/INVOLVEMENT REPORTS

1. Economic Development Council (EDC): Tapert
2. Council of Governments (COG): Gordon
3. Skagit-Island Regional Transportation Policy Organization (RTPO): Gordon
4. Marine Resources Committee (MRC): Jerome
5. Washington Public Ports Association (WPPA): Jerome
 - A. Annual Meeting (Bellevue) – New Commissioner Seminar December 6-7 (Report from Dennis)
6. Holmes Harbor Shellfish Protection District: Tapert
7. Puget Sound Partnership: Policy Devel./Tech Advisory Committee: Gregoire
8. Langley Shoreline Master Plan Committee: Gregoire
9. RCO WWRP Water Access Committee: Ed (still, despite efforts to the contrary)

OLD BUSINESS

NEW BUSINESS

1. WSF Mukilteo Terminal Project: WSF to attend Feb. meeting with update (EIS to be issued 1/27/12)

ADJOURNMENT