

***** DRAFT *** AGENDA**
THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
REGULAR MEETING

LOCATION: SWPRD Meeting Room, 5475 Maxwelton Rd, Langley WA

DATE: August 9, 2011

7:00 PM – 7:30 PM WORKSHOP: Commission review of vouchers and recent correspondence

7:30 PM – REGULAR MEETING CALL TO ORDER

1. Pledge of Allegiance

BUSINESS MEETING

1. Consent Agenda:

A. Vouchers: Vouchers dated _____, as signed today in the amount of \$ _____

2. Approval of Minutes

A. Minutes on file: Minutes from Special Meeting of May 26, 2011.

FINANCIAL ACTION ISSUES - Staff Report, Public Comment, Commissioners' Discussion

1. June 2011 Financial Report (e-distributed on July 20, 2011)

2. Application for Grant Funds Process: Review of proposed standard authorizing Resolution

PUBLIC COMMENT – Including Items not on Agenda: Please limit comments to 5 minutes

PROJECT ACTION ISSUES - Staff Report, Public Comment, Commissioners' Discussion

1. Possession Beach Waterfront Park

A. Review of proposed lease from Port Attorney.

2. South Whidbey Harbor

A. Expansion Project:

1. *Status of Concept Design 266' + 133'*

2. *SWH Expansion Permit Status:*

➤ Hydraulic Proj. Appvl: HPA **approved** by WDFW (Issued 2/13/10, revised 3/8/11) and follow-up HPA for Temp. Breakwater Parking **approved** by WDFW (Issued 3/4/11, revision being coordinated by Joe/Geo).

➤ USACE Permitting for Complete Expansion: JARPA **submitted** Aug, 2009. Review of Impact-driving underway per pending MM & MM Protection Plan from Geo (**submitted** 4/21/11). Review may take 6 to 24 months.

➤ USACE Permitting for 266+133 via Programmatic BioAssessment: Possible approach to enable limited initial phase with < 20 piles, as coordinated by Joe Callaghan/GeoEngineers

3. *Boarding Floats & Uplands Design:* In progress, working toward submittal

4. *Boarding Floats & Uplands Permit Status:*

- Permit Extension Request to USACE: Revised JARPA *submitted* 2/22/11; USFWS questions issued 6/3/11; Response *submitted* 6/9/11 by RM; Clean plans *submitted* 7/13/11.
 - Master Permit Appl. to Langley; *Approved* thru 12/29/11, w/ 1-year extension *pre-approved*.
 - DOE Water Qual. Cert & CZM: Valid through 12/29/11, with one-year extension *pre-approved*
 - HPA: #122942-2 *approved* on 3/3/11, with 30% grating requirement.
 - 5. *Property Issues*: No update
 - 6. *Funding Issues*
 - Port Security Grant (Phase 1A): Unofficial approval, but no schedule for actual action
 - Boating Facilities Grant (Floats only): *Approved* for funding June 22!
 - 7. *Consortium Coordination*
 - InterLocal Agreement with ICFD #3: Waiting for FEMA
 - InterLocal Agreement with Is. Co. Sheriff: Waiting for FEMA
- B. Harbor Operations
1. *Electrical Refurb*: Underway
 2. *Fee Schedule for 2012*: Commission approval of 2012 Fee Schedule (Still reviewing possible Specials and Coupons, but high number of leases will eliminate need for Group Special in 2011-12.)
3. Port Operations
- A. Maintenance & Operational Wrap-up:
 1. *City Ramp Cleaning*: Working with City to address winter-season cleaning
 - B. Re-Districting Process:
 - C. Septic System Inspections per Island Co: Clinton Beach TBD
 - D. Finance Manager: Review of Applications and Interview & Hiring Schedule
 - E. Port Attorney: Possibilities for new legal representation
5. New Project Opportunities
- A. Sustainable Economic Development and IPZ Issues (Tapert & Gordon)
 1. *Potential Langley-area 'Green' Business Park*
 - B. Mukilteo Parking Issues (Gordon)

ACTIVITIES/INVOLVEMENT REPORTS

1. Economic Development Council (EDC): Tapert
2. Council of Governments (COG): Gordon
 - A. Port to provide staff for Minutes for July, August & September meetings.
3. Skagit-Island Regional Transportation Policy Organization (RTPO): Gordon
4. Marine Resources Committee (MRC): Jerome
5. Washington Public Ports Association (WPPA): Jerome
 - A. Special Trustees Meeting on August 19 in Olympia to vote on purchase of building
6. Holmes Harbor Shellfish Protection District: Tapert

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT