

**\*\*\* DRAFT \*\*\* AGENDA**  
**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND**  
**REGULAR MEETING**

LOCATION: SWPRD Meeting Room, 5475 Maxwellton Rd, Langley WA

DATE: April 12, 2011

7:00 PM – 7:30 PM      WORKSHOP: Commission review of vouchers and recent correspondence, and  
MEETING with Fire Commission re: InterLocal Agreement for Port Security Grant

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7:30 PM – REGULAR MEETING CALL TO ORDER

1. Pledge of Allegiance

BUSINESS MEETING

1. Consent Agenda:
  - A. Vouchers: Vouchers dated April 12 and 13, 2011 as signed today in the total amount of \$ \_\_\_\_\_.
2. Approval of Minutes
  - A. Minutes on file: Minutes from the Regular Meetings of February 8 and March 8, 2011, and the two Special Meetings of March 29, 2011.
3. Resolution No. 11-03 to Update ByLaw Article V Citation: RCW 42.32.010 now is RCW 42.30.080

FINANCIAL ACTION ISSUES - Staff Report, Public Comment, Commissioners' Discussion

1. February 2011 Financial Report (e-distributed on Mar. 16, 2011)

PUBLIC COMMENT – Including Items not on Agenda: Please limit comments to 5 minutes

PROJECT ACTION ISSUES - Staff Report, Public Comment, Commissioners' Discussion

1. Possession Beach Waterfront Park
  - A. Uplands Property Surplus Sale: Review and Possible Action on new Offer(s) received (no add'l yet)
  - B. **Overnight Parking Permits: Now available** at \$10/night for up to 10 nights; purchase at Port office
2. South Whidbey Harbor
  - A. Expansion Project:
    1. *Review of Current Initial-phase Concepts and Commission Direction for Further Action:*
      - **DG Breakwaters:** 400' D and 220' G Breakwaters, with G-fingers as Bid Alternate, Includes Port Sec. Grant, Construction anticipated in 2012
      - **Breakwater Solo:** 400' Breakwater with Gangway only, Presumably without Port Sec. Grant, Construction anticipated in 2012
      - **Phase 1 Alternate:** D & G Breakwaters with E Dock Includes Port Sec. Grant but requires add'l funding, Construction in 2013+
    2. *Phase 1 Permit Status:*
      - Hydraulic Proj. Appvl: HPA **Approved** by WDFW (Issued 2/13/10, revised 3/8/11) and follow-up HPA for Temp. Breakwater Parking **approved** by WDFW (Issued 3/4/11, revision being coordinated by Joe/Geo).
      - USACE Permitting: JARPA **submitted** Aug, 2009 under review, pending MM & MM Protection Plan from Geo authorized by Commis. on 3/29/11, to be submitted before 4/13/11.
    3. *Boarding Floats & Uplands Permit Status:*
      - Permit Extension Request to USACE: Revised JARPA **submitted** 2/22/11, now pending

- Master Permit Application to Langley; City **approved** prior permits (incl SCUP, etc) through 12/29/11, with further 1-year extension **pre-approved**.

- DOE Water Qual. Cert & CZM: Valid through 12/29/11, with one-year extension *pre-approved*
  - HPA: #122942-2 *Approved* on 3/3/11, with 30% grating requirement.
  - 4. *Property Issues*: No update
  - 5. *Funding Issues*
    - Port Security Grant (Phase 1A): Unofficial approval of Project List: Now for the details...
    - Boating Facilities Grant (Floats only): Project Review input from 2/24, Evaluation on Apr. 19
  - 6. *Consortium Coordination*
    - InterLocal Agreement with ICFD #3: Coordination in progress.
    - InterLocal Agreement with Is. Co. Sheriff: Coordination in progress
- B. Harbor Operations
1. *Harbor Utility Fees*: Transient Utility Fee proposal from Staff for 2011 Commis. Approval/Adoption
  2. *Ice & Bait Wholesale Bidding*:
    - Commission Review of Qualifications, and Determination of Qualified Firms
    - Opening of Price Proposals and Determination of Apparent Low Bidder
3. Port Operations
- A. Maintenance & Operational Wrap-up:
    1. *Status*: Shoreline Exemptions being processed through City & County
  - B. Humphrey Rd. Parking Lot:
    1. *Port Operational Plan Review*
    2. *Condition of Stairs*
  - C. Bush Pt. Boat Launch
    1. *Condition of Fence and Proposed Plan to Remove and Stack (for possible future use)*
4. Commercial Kitchen at Fairgrounds, incl USDA Rural Business Enterprise Grant (RBEG)
- A. Continuing Communication with USDA: Application to be reviewed per input
5. New Project Opportunities and Coordination with Comprehensive Scheme
- A. Sustainable Economic Development and IPZ Issues (Tapert & Gordon)
    1. *Potential Langley-area 'Green' Business Park and "Impact Washington" possibilities*
    2. *Impact Washington: Proposed Workshop on March 29: Scope, goal & schedule discussion*
  - B. Ferry/Commuter Issues (Gordon)
  - C. Mukilteo Parking Issues (Gordon)
    1. *Parking Garage Concept*
  - D. Comp Scheme Coordination Planning

#### ACTIVITIES/INVOLVEMENT REPORTS

1. Economic Development Council (EDC): Tapert
2. Council of Governments (COG): Gordon
3. Skagit-Island Regional Transportation Policy Organization (RTPO): Gordon
4. Marine Resources Committee (MRC): Jerome
5. Washington Public Ports Association (WPPA): Jerome
  - A. Report from Port Day in Olympia on March 14 Gordon and Jerome
6. Holmes Harbor Shellfish Protection District: Tapert
7. Training: Report from Bidder Responsibility Workshop, from AGC Educ. Fndn, SeaTac, 3/10/11 (Ed)

#### OLD BUSINESS

#### NEW BUSINESS

1. Request for Input on Six-Year TIP and CIP from Island County
2. Freeland Water & Sewer District: Port and/or Commission involvement?
3. Redistricting: Information rec'd from State requires Redistricting in next 8 months

ADJOURNMENT